# Application Description Template

Use this form to provide a detailed description of business requirements, application/solution functionality, business owners, number of users, data requirements, and estimated annual cost of ownership.

This information will be used during the ctcLink Business Process Alignment sessions to help determine if business requirements are satisfied by existing PeopleSoft functionality or if an alternate solution is required.

## Business Owner, Users and Requirements

In the following table, specify the business owner and describe the business requirements that are satisfied by the application/solution.

|  |  |
| --- | --- |
| Business Owner | Each College |
| Number of Business Users at each college | 1-20 staff might have access to this database/screen depending on the size of the college and parking policies.  Anyone with a reserved parking permit must have one. |
| Business Requirements | To ensure adequate parking around campus |

## Application Description

In the following table, specify the application/solution title and provide a description of the functionality provided.

|  |  |
| --- | --- |
| Application/Solution Title | Parking Enforcement System |
| Application Functionality | Attaches a parking permit number and Vehicle license plate to student records in SMS. Tracks violations….  Accessed by security staff. |

## Data Requirements

In the following table, specify the required data inputs, data latency, and expected outputs. If possible, describe in detail the data source and mechanisms used for transfer.

|  |  |
| --- | --- |
| Required Data Inputs | Student SID for students or Employee SID for employees |
| Data Latency – Describe how quickly transactional data must be made available to solution. | Data could be updated daily; possibility of data returned real-time from transactional server per individual SID request. |
| Expected Data Outputs | Student: SID, name, last quarter registered, vehicle(s) ID  Employee: SID, name, employment status, vehicle(s) ID |

## Cost

In the following table, estimate the annual cost of ownership.

|  |  |
| --- | --- |
| Annual cost of ownership per college |  |