

## COMPLETING THE ADMISSION APPLICATION

- ✓ All parts of the application must be completed. Incomplete applications cannot be processed. Be sure to read all instructions carefully, to sign and date page 6, and to include all supporting documents with your application.
- ✓ Any changes to the application, including programs of study, major, mailing address, etc., must be made by the applicant, or by the representing agent.
- ✓ Applicants must be at least 16 years of age on the first day of classes, or have completed high school.

### SUBMISSION REQUIREMENTS

#### ALL APPLICANTS:

- Completed International Student Application form, including Sponsor's Statement of Support (pages 1 - 7 of this application)
- US\$50 application fee (see page 7 of the application for acceptable forms of payment)
- Bank statements or a letter from the sponsor's bank, indicating sufficient funds are available (see page 5 of the application)
- Copy of passport (photo page only)
- Proof of English proficiency (NOT required for applicants to the Seattle Central Institute of English - see page 3 of the application)

**APPLICANTS UNDER THE AGE OF 18** (applicants who will be at least 16 years old, but under the age 18 on the first day of the first quarter of enrollment at Seattle Central AND who have NOT completed high school):

Send all required documents noted in the section above for "All Applicants". In addition, send:

- Official High School transcripts from 9th grade onward. Transcripts will be reviewed by the admission staff to determine admissibility of under-age applicants. (Applicants must have completed the first semester of grade 10 to be considered for admission.)
- One official recommendation (form available on our website:[http://seattlecentral.edu/international/pdf\\_files/hscomprecfm.pdf](http://seattlecentral.edu/international/pdf_files/hscomprecfm.pdf))

**TRANSFER APPLICANTS** (students who have already attended another college or university in the United States):

Send all required documents noted in the section above for "All Applicants". In addition, send:

- Academic transcript(s) - if you are interested in transferring college credits to Seattle Central (applicants must submit official transcripts)
- Transfer-In Status Verification Form ([http://seattlecentral.edu/international/pdf\\_files/statusver.pdf](http://seattlecentral.edu/international/pdf_files/statusver.pdf)). This form is only required of applicants who have studied in the U.S. within the past five months.

**APPLICANTS CURRENTLY LIVING IN THE UNITED STATES AND HOLDING F-1/M-1 VISAS:**

Send all required documents noted in the sections above for "All Applicants" and "Transfer Applicants". In addition, send:

- A copy of your current I-20

## DEADLINES

**STUDENT APPLICANTS OUTSIDE THE UNITED STATES:** Applications must arrive and be completed by the following dates:

**Fall** ————— **August 1**  
**Winter** ————— **November 15**  
**Spring** ————— **February 15**  
**Summer** ————— **May 10**

**TRANSFER APPLICANTS** (students transferring from other U.S. institutions): Applicants must apply at least two weeks before the first day of classes.

Note: On rare occasions, the International Admission Office may set earlier deadlines depending on space availability. See <http://seattlecentral.edu/international/dates.shtml> for special deadline announcements.

## SUBMITTING THE ADMISSION APPLICATION

#### By mail:

Seattle Central Community College  
International Education Programs  
1701 Broadway  
Seattle, WA 98122 USA

#### By fax:

(fax) 206-587-3868

#### By e-mail:

sccintladmitasst@sccd.ctc.edu

# INTERNATIONAL STUDENT APPLICATION FOR ADMISSION ONLINE PRINTABLE FORM

SEATTLE CENTRAL COMMUNITY COLLEGE  
INTERNATIONAL EDUCATION PROGRAMS



If you have ever applied for admission to or attended classes at Seattle Central Community College, **do not** complete this application form. Instead, contact international admission at [iepsccc@sccd.ctc.edu](mailto:iepsccc@sccd.ctc.edu) and indicate that you are a former applicant or former student wanting to attend Seattle Central.

## PERSONAL INFORMATION

Please type or print.

Both the home country and U.S. street (if applicable) addresses must be physical street addresses in order to meet immigration requirements. Post office boxes cannot be accepted, except as the mailing address. See Frequently Asked Questions (page 8) for more information.

**Advising Centers/Agencies:** Please indicate the student's actual home address in the home address box, not the agent or advising center address.

Family Name (as it is written in your passport)		Given Name		Middle Name	
Country of Birth	Country of Citizenship		Date of Birth ____/____/____ Month Day Year		Gender <input type="radio"/> M <input type="radio"/> F
Home Country Street Address					
City		Country		Postal Code	
Telephone		Fax		E-mail Address	
U.S. Street Address (if applicable)					
City		Country		Postal Code	
Telephone		Fax		E-mail Address	
Mailing or Agent Address (include name of recipient if not student's personal address)					
City		Country		Postal Code	
Telephone		Fax		E-mail Address	
How long will you stay in the United States?					

**Where do you want your acceptance materials sent?**

Seattle Central Community College will send acceptance materials by express mail to all agent partners, and to students from select countries free of charge. See page 7 for approved list.

- home country address
- U.S. address
- mailing or agent address

## ACADEMIC HISTORY

**List all schools you have attended, starting with the last three years of high school and including all colleges and universities.**

Name of High School		City	Country
Dates of Attendance From ____/____/____ To ____/____/____ Month Year Month Year		Graduated <input type="radio"/> Yes <input type="radio"/> No	
Name of College or University		City	Country
Dates of Attendance From ____/____/____ To ____/____/____ Month Year Month Year		Graduated <input type="radio"/> Yes <input type="radio"/> No	

List any additional schools on a separate piece of paper and attach.

**Would you like a preliminary evaluation of your college/university transcripts for transfer credit?**

- Yes  No

If yes, attach your transcripts with the application. Credits will not be officially transferred until you make a formal request at the IEP office during the first quarter of enrollment.

**QUARTER DATES****Please choose which quarter you would like to start.**

Check website for any changes to these dates: <http://seattlecentral.edu/international/dates.shtml>

	<b>College</b>	<b>SCIE</b>
<input type="radio"/> Fall 2009 _____	9/29 - 12/17	9/29 - 12/7
<input type="radio"/> Winter 2010 _____	1/4 - 3/24	1/11 - 3/19
<input type="radio"/> Spring 2010 _____	4/5 - 6/18	4/5 - 6/11
<input type="radio"/> Summer 2010 _____	6/28 - 8/20	6/28 - 8/19
<input type="radio"/> Fall 2010 _____	9/27 - 12/16	9/27 - 12/3

For future quarters (please specify) Quarter \_\_\_\_\_ Year \_\_\_\_\_

**INTENDED PROGRAMS OF STUDY****What do you plan to study at Seattle Central Community College?**

If you plan to study in a College program and SCIE program, choose programs in both sections.

**COLLEGE PROGRAMS**
 **College Transfer (A.A./A.S.)**

Intended Major: \_\_\_\_\_  
(If you do not know, write "undecided")

Do you plan to transfer to a 4-year college or university?

**YES**    **NO**

 **Professional & Technical**

\_\_\_\_\_  
(Specify program from list of Professional and Technical programs on our website: [www.seattlecentral.edu/international/proftechnical.shtml](http://www.seattlecentral.edu/international/proftechnical.shtml))

 **FAST TRACK**

(High School Completion plus A.A./A.S. degree)

Intended Major: \_\_\_\_\_  
(If you do not know, write "undecided")

Do you plan to transfer to a 4-year college or university?

**YES**    **NO**

 **Short-Term Certificate**

\_\_\_\_\_  
(Specify program from list of Short-Term Certificates on our website: [www.seattlecentral.edu/international/certificates.shtml](http://www.seattlecentral.edu/international/certificates.shtml))

**SEATTLE CENTRAL INSTITUTE OF ENGLISH (SCIE)**
 **Intensive English, College Bridge, Advanced English**

Specific program will be determined after placement test at Seattle Central. (If you plan to study in a College program and SCIE program, you must also select your intended College program in the section above.)

**SPECIAL OPPORTUNITIES****In addition to the Programs of Study, Seattle Central also offers special opportunities for international students. Select any of the following you may be interested in:**
 University Conditional Admission - for College Transfer (A.A./A.S.) and FAST TRACK applicants only:

Six universities offer conditional admission to international students at Seattle Central through a special partnership. If you are interested in receiving conditional admission, you may select one of the universities below (please select only one):

- Eastern Washington University
- Hawaii Pacific University
- Indiana University-Purdue University Indianapolis
- Montana State University
- San Francisco State University
- University of Oregon

 Earning an American Internship Experience (AIE) Certificate

**ENGLISH PROFICIENCY Please choose one of the following (students choosing Option 1 or 2 must submit official test results or transcripts):**

Before completing the application, be sure you understand Seattle Central's English proficiency requirements.

**Option 1: Direct Placement**

- I plan to enter the College Transfer, Professional & Technical or FAST TRACK program directly, and will not take the English placement test. I have the following minimum proof of English proficiency:
- TOEFL 520, Writing Score of 4.0
  - iBT 68, Writing Score 18
  - IELTS Overall band 5.5, Writing Band 5.0
  - Completion of English Composition at the college level  
(For this option, applicants must submit official transcript for evaluation.)
- I plan to enter the Short-Term Certificate program directly and have the following minimum proof of English proficiency:
- TOEFL 520
  - iBT 68
  - IELTS Overall Band 5.5

**Option 2: College English Placement Test**

- I plan to enter the College Transfer, Professional & Technical, FAST TRACK, Short-Term Certificate program, or College Bridge (SCIE), and will take the college English placement test. I have the following minimum proof of English proficiency:
- TOEFL 470
  - iBT 52
  - IELTS Band 5
  - Pearson Test of English (PTE) 40
  - Michigan English Language Assessment Battery (MELAB) 75
  - Canadian Academic English Language (CAEL) 40
  - First Certificate English (FCE) Passing
  - STEP Eiken 2A Grade
  - Global Test of English Communication (GTEC) 570
  - SLEP (Non-SCCC) 43
  - Completion of an approved ESL program (see list on website: <http://seattlecentral.edu/international/approved.shtml>). Be sure to complete the information at the bottom of this page.
  - Completion of at least one year of study at a U.S. high school
  - Completion of at least one year of college-level study at a college or university in the U.S., without completion of English Composition.
- English is my native language (country: \_\_\_\_\_)

 **Option 3: Institute of English**

I would like to begin my studies in the Institute of English. I understand that I do not need to show proof of English proficiency.

 **Option 4: Other**

I would like to begin my studies in a college program, but I do not have proof of English proficiency. I will take a placement test to determine my level when I arrive at Seattle Central. I understand that I will be placed in classes based on my results, and may need to enroll in the Institute of English before enrolling in a college program.

**For students who chose Option 2 above, and completed an approved ESL program:**

I completed an approved ESL program at another school.  
(Include proof of completion with application.)

Program Name	Score/Results	Date of Completion

## IMMIGRATION INFORMATION

Be sure to submit a copy of your I-20 form and a completed Transfer-In Status Verification Form ([http://seattlecentral.edu/international/pdf\\_files/statusver.pdf](http://seattlecentral.edu/international/pdf_files/statusver.pdf)), if applicable (see application instructions on the inside front cover for details).

Applicants who are currently in the United States on a J-1 visa must submit a copy of their current DS-2019 and J-1 visa.

STUDENT NAME: \_\_\_\_\_

### Are you currently living in the United States?

- Yes       No

If "No", answer only question "a". If "Yes", answer only questions "b" and "c".

**a.** Did you attend a school on an F-1 visa in the United States within the past 5 months? If Yes, write the name of the school and your SEVIS ID.

Yes       No

Name of school: \_\_\_\_\_

SEVIS ID: \_\_\_\_\_

**b.** What type of visa do you currently have? If you are in the United States on an F-1 visa, write the name of school and your SEVIS ID:

\_\_\_\_\_

School Name: \_\_\_\_\_

SEVIS ID: \_\_\_\_\_

**c.** If not on an F-1 visa:

I will keep my current visa status while I attend classes at Seattle Central.

I will return to my home country to apply for an F-1 visa.

I plan to change my visa status to F-1 in the United States.

### FOR ALL APPLICANTS:

Will you have dependents accompanying you to the United States who may need to apply for an F-2 Visa?

- Yes       No

### PLEASE NOTE:

Financial guarantee must include US\$2,500 per dependent in addition to the US\$17,000.

Name	Country of Birth	Date of Birth	Relationship To You

## EMERGENCY CONTACT

Please provide the name and address of a person you wish to be contacted in case of emergency (injury, accident, hospitalization, etc.). By providing the information below and signing, the applicant authorizes the representatives of Seattle Central Community College to contact the person(s) named in any emergency situation where these representatives believe it is necessary.

Family Name		Given Name	Middle Name (if any)
Street Address			
City	Country		Postal Code
Telephone		Fax	
E-mail Address		Relationship to Applicant	

\_\_\_\_\_  
Applicant's Name

\_\_\_\_\_  
Applicant's Signature

# SPONSOR'S STATEMENT OF SUPPORT

International Students who apply to Seattle Central Community College (SCCC) or the Seattle Central Institute of English (SCIE) must show proof that they have adequate finances from a sponsor to support them while they study in the United States. Applicants can be self-sponsored. If this is true for you, please write "self-sponsored" under "relationship with applicant," sign under "sponsor's signature" and show bank statements in your name. Required funds of US\$17,000.00 per academic year (9 months) include estimated living expenses and tuition.

## IMPORTANT NOTICE:

An I-20 form cannot be issued without a Sponsor's Statement and an official bank letter or official bank statement.

An official statement (original or certified photocopy) of financial status from sponsor's bank, indicating availability of funds, must be attached. The name on the statement must match the name of the sponsor.

Student's Family Name		Given Name	Middle Name (if any)
Sponsor's Family Name		Given Name	Middle Name (if any)
Street Address			
City	Country		Postal Code
Telephone		Fax	
E-mail Address		Relationship to applicant	

If you have more than one sponsor, each sponsor must sign a Sponsor's Statement of Support and provide a financial statement.

**I understand that while the applicant named above is enrolled in Seattle Central Community College, including the Seattle Central Institute of English, I will do the following:**

Guarantee the payment of all educational expenses, including books and supplies, personal expenses, room and board, transportation, and tuition and medical expenses incurred by the applicant. (Estimated expenses may be found on the Seattle Central website.)

**I hereby certify that the funds are available in the amount of US\$17,000.00.**

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Sponsor's Signature Month / Day / Year

**GENERAL INFORMATION**

Answers to these questions are used for statistical purposes only.

**Are you of Spanish/Hispanic/Latino ethnicity?**

- No
- Yes, Puerto Rican
- Yes, Mexican, Mexican American, Chicano
- Yes, Cuban
- Yes, Other Spanish/Hispanic/Latino

**Please mark one or more boxes to indicate what race you consider yourself to be (used for statistical purposes only):**

- African
- Arab
- Chinese
- Filipino
- Indonesian
- Japanese
- Korean
- Thai
- Vietnamese
- White
- Other Asian
- Other Pacific Islander
  
- Other \_\_\_\_\_

**How did you hear about us? (choose all that apply)**

- Friend/Family
- Magazine (Please Specify) \_\_\_\_\_
  
- Internet
- College Fair (Please specify) \_\_\_\_\_
  
- Catalogue/brochure
- Other (Please specify) \_\_\_\_\_

**(Optional)**

**Why did you choose Seattle Central Community College?**

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**I certify that I have read and understand the contents of this application form. The information I have submitted to Seattle Central Community College is accurate and complete.**

Seattle Central Community College, as a part of the Seattle Community College District, is committed to the concept and practice of equal opportunity for all its students, employees, and applicants in education, employment, services and contract, and does not discriminate on the basis of race or ethnicity, color, age, national origin, religion, marital status, sex, gender, sexual orientation, or presence of any physical, sensory, or mental disability, except where a disability may impede performance at an acceptable level. In addition, reasonable accommodations will be made for known physical or mental limitations for all otherwise qualified persons with disabilities.

\_\_\_\_\_  
 Student's Full Legal Signature Month / Day / Year

## APPLICATION AND EXPRESS MAIL FEES

### APPLICATION FEE

The non-refundable application and processing fee of US\$50 must be paid before an application can be processed. Select one of the payment options below. Be sure to include payment with your admission application, unless paying by credit card.

- Personal check** - must be drawn on a US bank account.  
Make check payable to "Seattle Central Community College" in U.S. funds.
- International bank draft** - Make draft payable to "Seattle Central Community College" in U.S. funds.
- Cash payment** - Cash payments may be made in person only. Cash payments that are mailed to our office will not be accepted.
- Credit card** - Credit card payments may only be made via the website.  
Please visit [https://www.seattlecentral.edu/international/application/app\\_pre\\_payment.php](https://www.seattlecentral.edu/international/application/app_pre_payment.php) to complete your online payment. You will also be able to request express mail service online.  
Seattle Central Community College accepts Visa, Mastercard, Discover, or American Express.

**Seattle Central Community College cannot accept application fee payment via Western Union or wire transfer.**

### EXPRESS MAIL FEE

Seattle Central is able to send acceptance materials by express mail free of charge to all agent partners and to students who live in the countries noted at the bottom of this page\*. Express mail service is available to other regions for US\$50. After consulting the country list below, check one of the following options.

I am an agent partner

- I have a Global Marketing Agreement (GMA) or Global Marketing Agreement Application (GMAA) on file with Seattle Central.**  
Please send my client's acceptance materials by express mail at no cost to me or my client.

I am a student applicant

- My mailing address is in a country listed below.**  
Please send my acceptance materials by express mail at no cost to me.
- My mailing address is not in a country listed below.**  
Please send my acceptance materials by express mail. I am paying my US\$50 express mail fee by personal check or international bank draft. The payment is included with this application.
- My mailing address is not in a country listed below.**  
Please send my acceptance materials by express mail. I will pay my US\$50 express mail fee by credit card online. (Please visit [https://www.seattlecentral.edu/international/application/app\\_pre\\_payment.php](https://www.seattlecentral.edu/international/application/app_pre_payment.php) to complete your online payment.)
- My mailing address is not in a country listed below.**  
Do not send my acceptance materials by express mail. Please send by regular mail.

I am enclosing a

- US \$50
- US \$ 100

personal check or international bank draft with this application.

\* List of countries eligible for free express mail service (through a special arrangement with Federal Express):

Austria	Greece	Macau	South Korea
Belgium	Hong Kong	Malaysia	Spain
Canada	Indonesia	Mexico	Sweden
Denmark	Ireland	Netherlands	Switzerland
Finland	Italy	Norway	Taiwan
France	Japan	Portugal	Thailand
Germany	Luxembourg	Singapore	United Kingdom