

VACATION REQUEST

For immigration purposes, a *Vacation Quarter* means that you are approved to study less than full-time during the quarter. If approved, you can stay in the U.S. or leave, and you can study part-time or not at all. An advisor will send you an email to approve or deny your request.

_____-_____-_____
Student ID Number

N_____
SEVIS ID Number

NAME: _____
Last (Family) Name First Name Middle Name(s)

Local Phone (required)

Email Address (required)

PLEASE ANSWER THE FOLLOWING QUESTIONS:

- 1) I am requesting a Vacation for (Quarter) _____, (Year) 20_____.
- 2) My I-20 expires on ____/____/____ (mm/dd/yy)
>> If your I-20 expires at the end of the quarter you will be gone, please consult your advisor to see if you are eligible for a program extension. Submit this form after you have met with your advisor.
- 3) I will return to Seattle Central and enroll full time for (Quarter) _____, (Year) 20_____.
>> If you are transferring to a different school at the end of a leave of absence, then do not complete this form. Please read the Transfer Out guide and make arrangements for transfer before you submit this form.
- 4) I expect to complete my studies at Seattle Central in (Quarter) _____, (Year) 20_____.

Student Signature

REMINDERS:

- Be sure to **enroll online** for the next quarter, or return early enough to enroll in person.
- Bring your I-20 to the ISC for a travel signature **at least one week** before you leave. The signature on page 3 will be checked by an immigration inspector and should not be more than six months old when you return.
- Your current I-20 and F-1 visa will become invalid if you are out of the U.S. for more than 5 months. Please consult with your advisor if you plan to be gone from the U.S. for more than 5 months.

ADVISOR Section

Approved Denied Notes: _____

Advisor's Signature

Date