



SEATTLE CENTRAL COLLEGE

One of the Seattle Colleges

Seattle Central College Incoming Transcript Evaluation Request

Today's Date: _____

Associate of Arts (DTA)/Associate of Science (DTA, Option 1, Option 2) Associate in Business (DTA/MRP)

Student I.D. Number _____ - _____ - _____

Last Name _____ First Name _____

Former Name _____ Birth Date _____ Phone _____

Address _____ City _____ State _____ Zip _____

Email (required) _____

Review the list below and indicate the degree you are pursuing by checking the appropriate box.

AA/AS/AB/ DTA/MRP Degrees

- Associate of Arts Degree – DTA *Emphasis (circle if applicable): Deaf Studies / Global Health / Global Studies / SAgE
- Associate of Science Degree: DTA Option 1** Option 2***
*Emphasis (circle if applicable): Global Health / Global Studies
- Associate in Business – DTA/MRP

* There are four optional emphases that can be developed within the AA-DTA: Deaf Studies, Global Health, Global Studies and Sustainable Agriculture Education (SAgE). For the AS-DTA, AST-OPT1 and AST-OPT2, there are only two optional emphases that can be developed: Global Health and Global Studies.

** Biological Sciences, Environmental Sciences, Earth Sciences, Chemistry, Geology *** Atmospheric Sciences, Computer Science, Engineering, Physics

Check here if you are not pursuing a degree but are planning to enroll for at least one quarter and need your math, science and/or foreign language prerequisites transferred in. Math and science courses must have been taken within three years of today.

You may submit this form after all official transcripts have been received at SCC. Hand carried transcripts must be delivered in a sealed, **unopened** envelope from the issuing institution. ***An opened transcript is an unofficial transcript!***

List all prior colleges or universities where you earned credits that are to be evaluated towards the completion of your program of study at SCC.

1. _____ 3. _____
2. _____ 4. _____

(If applicable, list North Seattle College, South Seattle College or Seattle Vocational Institute. You do not have to request official transcripts to be sent from these three institutions. This office will take care of retrieving records from within the Seattle College District.)

You will be notified by email when your evaluation has been completed. The turnaround time for evaluations is roughly 5-7 weeks from the date this request is submitted and all transcripts are on file. However, during high volume periods the turnaround time may be slightly longer.

Courses accepted in transfer will not appear on your Seattle Central College transcript.

Submit this form to the Registration and Records Office: (in person/mail) 1701 Broadway, BE1104, Seattle, WA 98122
(fax) 206-934-5563 (email) registration.central@seattlecolleges.edu