



College Transfer Center

Helping Seattle Central Students Transfer to Four-Year Colleges and Universities

News for the Week of December 7th, 2009

By: Annika Mertz, Transfer Coordinator

This is the last transfer e-newsletter of the quarter. Thanks for reading!

The newsletter will resume in winter quarter, starting January 4th.

Good luck on your finals!

The Transfer Center will be closed on 12/24, 12/25 and 1/1. Otherwise, the Transfer Center will remain open during regular office hours.

Have a wonderful winter break!

*Annika Mertz
Transfer Coordinator*

TUES. DECEMBER 8th
INFORMATION TABLES
1ST Floor Hallway

UW BOTHELL
9:00 A.M. TO 1:00 P.M.

SAVE THE DATE

**INTERNATIONAL
TRANSFER FAIR
TUESDAY, JANUARY 26TH
2:00—4:00 P.M.**

HAVING YOUR PERSONAL STATEMENT REVIEWED AT THE TRANSFER CENTER

Are you ready to submit your personal statement to the college of your choice but feel like it needs one more set of eyes to review it?

Essays submitted for review need to be in the final draft. This means that the essay has already been proofread by either tutoring, friends or family.

I will provide feedback regarding whether or not you answered the question and the general flow of the essay. If you need help with how to begin writing the personal statement you can attend a workshop, drop by the Transfer Center for handouts, download information from our website, and/or speak with the Transfer Coordinator for general guidelines.

Guidelines for Submitting Essays for Review

1. Essays are accepted by email only. A MS Word attachment is preferable, as the "track changes" tool is used for ease and speed of proof-reading. Also, email is helpful to keep track of when essays are received and returned.
2. In addition to your essay attachment, please include your full name, the institution to which you are applying, and the question or topic that you are responding to.
3. Generally, essays are returned to you within 3-5 business days. But keep in mind, there are hundreds of you, and only one proof-reader! Please be patient. Essays are read in the order received.
4. **DO NOT WAIT UNTIL THE LAST MINUTE.** Although I try my best to return your essay back to you in a timely manner, I can not guarantee its return before your deadline date unless you give ample notice. I also reserve the right to decline reviewing your essay if it is too close to the deadline date, too many students are ahead of you AND if it is clear that the essay is not in its final format.

Thank you for following these guidelines and good luck with your writing!

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<http://seattlecentral.edu/transfercenter/>