



# SCC SAFETY COMMITTEE MEETING

## Committee Members

### Employer Representative

Casey Lawrence – Associate Director of Facilities  
Sean Chesterfield – Director of Safety and Security  
Wesley Wofford – Manager of Environmental Health and Safety  
Michelle Valint – Manager of Occupational Safety and Health

### Employee Representative

Dr. Pat Russell – Health Education Center  
Diane Ellis –WFSE Representative X  
Darrell Jamieson – Pro-Staff Union Representative  
Reade Simmons – Seattle Maritime Academy  
Robert Watt – Wood Technology Center  
EDI, Mikaila Harris – Director of EDI

### Student Representative

Nikki Lwin – ASC Issues

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Location: Zoom Meeting  
ID: 968 6091 6420  
Passcode: 885112

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Date: June 27, 2023

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Time: 2:00 PM- 3:00 PM

## AGENDA DETAILS

### I. INTRODUCTIONS

- Attendees introduced themselves and their role at the college, confirming attendance quota
- In accordance with committee bylaws, Dr. Woods conducted the initial meeting.
  - Introduced the committee, providing a generalized overview of the committee’s purpose at SCC.
  - Presided over committee leadership elections according to bylaws.
- Absent from initial meeting.
  - Reade Simmons – Seattle Maritime Academy
  - Robert Watt – Wood Technology Center
  - Nikki Lwin – ASC Issues

### II. SCOPE OF THE COMMITTEE

- Established committee unites employers, employees, and students to promote and maintain a physically, mentally, and emotionally safe environment.



- Committee members will determine the duration of active committee status, ranging from a few months to possibly October 2024.
  - The committee will make the decision and notify Campus Operations.
- Bylaws outline the stipulations and outcomes expected of this committee.
  - The committee can change bylaws if/when necessary.
  - Monthly meetings will discuss and address issues of safety related to the college.
  - Brings issues to college leadership.
  - Committee must meet at least once a month.

### III. LEADERSHIP ELECTIONS

- Committee Chair: Darrell Jamieson
  - Nominated: Darrell Jamieson (Accepted)
  - Responsibilities of Chair outlined in bylaws.
  - ACTION: Darrell look though bylaws
- Note Taker: Diane Ellis
  - Nominated: Mikaila Harris (Respectfully declined)
  - Nominated: Diane Ellis (Accepted)
  - Responsibilities of Note Taker outlined in bylaws.
    - Minutes need to be posted on the website once a month.

### IV. CONCLUSION

- Action Items
  - Darrell will reach out to AFT for their representative information.
  - Darrell will review bylaws and responsibilities of Chair.
  - The committee will establish an official meeting schedule.
    - Last week of July was proposed for the next meeting.
    - Darrell will reach out to the committee with a poll for a definite date.
    - Darrell will notify Dr. Woods or Abigael Lantigua of decision.
  - Michelle will contribute to constructing meeting agendas.
- Concluding Thoughts and Questions
  - How are issues discovered and brought to the committee's attention?
  - Word of Mouth.
  - Networking with various groups and unit leaders on campus.
  - College Council, Critical Issues Committee
    - Kao Lezheo, Interim VP- Student Services, is the best person to ask.
  - Can EDI Unit be flexible in who represents the unit on the committee?
    - Yes, EDI can be represented by any member.

Minutes recorded by: Abigael Lantigua.