

**SEATTLE CENTRAL COLLEGE
EMPLOYEE CARPOOL APPLICATION**

Employees who carpool to campus or the surrounding vicinity are eligible to receive a discounted parking permit. Other benefits, including the Free Parking Vouchers, may also be available for qualified carpoolers. The ORCA card is also available for \$51 to registered carpooler PASSENGERS ONLY, that pay the \$10 TMP fee. Please read the following requirements prior to completing this application:

- (1) Each carpool requires a minimum of two (2) persons of driving age. Commuting with a child to daycare does not constitute a carpool under our carpool program and the Commute Trip Reduction policy.
- (2) The primary driver must be a permanent employee of SCC/SCD. The parking fee, as well as the \$10 TMP fee, will be deducted from the paycheck of the driver. If the passenger is also a FT SCD employee, the \$10 TMP fee will be deducted from his/her paycheck.
- (3) Only one parking permit will be issued to the primary driver.
- (4) The carpool rider, if he/she is a FT employee of SCC/SCD, is eligible to purchase the ORCA card, and receive the Parking Vouchers, good for 12-Free parking days in SCC Harvard Garage.
- (5) Members of the carpool must be carpooling to SCC campus/Siegal Center or the vicinity at least four (4) days a week.
- (6) Please return completed form to SCC Transportation Services - 1701 Broadway, M/S 2BE1143, Seattle, WA 98122 * (206) 934-3202 or 934-6932. Please allow ONE working day for processing.

PRIMARY DRIVER _____ EMPLOYEE SID _____
Last First MI

HOME ADDRESS _____
Street City Zip Code

FOR CARPOOL PASSENGERS ONLY:

IN ADDITION TO THE 12 PARKING VOUCHERS I CHOOSE TO PURCHASE THE ORCA CARD AS WELL _____ **Note—SCC employees who are carpool passengers must pay the \$10 TMP fee in order to receive the free parking vouchers, in addition to the \$51 ORCA price, and must complete an ORCA card Payroll deduction form, or a Quarterly Transportation Form.

RIDER _____ MAILSTOP _____
Last First MI SCC/Siegal employee ONLY

HOME ADDRESS _____
Street City Zip Code

If you are not an employee of SCC or Siegal Center, please also complete the following:

COMPANY _____ PHONE (W) _____

COMPANY ADDRESS _____
Street City Zip Code

TERMS / CONDITIONS

Our signatures below indicate that we have read and agreed to abide by the above requirements and all SCD parking/traffic rules and regulations. Our signatures also indicate that you are pledging to be members of the above carpool and you will notify SCC Transportation Services for any changes in the carpool. Failure to comply with SCD parking/traffic rules and regulations and/or misuse/abuse of the carpool program will result in suspension of all transportation privileges and possible impoundment of vehicles.

DRIVER'S SIGNATURE _____ DATE _____

RIDER'S SIGNATURE _____ DATE _____